



## Presidential Service Volunteer Award Hour Log

The Presidential Volunteer Service Award (PVSA) hours must all be completed and recorded within the calendar year (1 January – 31 December). Girl Scouts are responsible for verifying hour eligibility within the PVSA guidelines before submitting them to the council. Ineligible hours reported will not be applied to awards ordered. Hours should be tracked and reported to the nearest 15 minutes.

Girl Scout's Name: \_\_\_\_\_ Troop #: \_\_\_\_\_

Award Year: \_\_\_\_\_ Girl Scout's Date of Birth (Month/Day/Year): \_\_\_\_\_

Parent/Guardian Email address: \_\_\_\_\_

Date	Briefly describe what you did... (Include organization name and details of volunteer activity.)	Time Spent (Hours/Mins)	Adult Initials
Subtotal:			

Date	Briefly describe what you did... (Include organization name and details of volunteer activity.)	Time Spent (Hours/Mins)	Adult Initials
Total:			

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# About the Presidential Volunteer Service Award

## Volunteer Eligibility:

- Must be United States citizen or lawful permanent resident of the United States (i.e., green card holder)
- Must be at least 5 years old
- Eligible service hours must be completed within a 12-month period (for annual Bronze, Silver and Gold Awards) and over a lifetime (for Lifetime Achievement Awards)

## Eligible Service:

- Unpaid acts of volunteer service benefitting others
  - Service through National service programs that provide a stipend (e.g., Peace Corps, AmeriCorps) may count towards the Lifetime Achievement Award, but not for the annual Bronze, Silver, and Gold Awards)
  - Travel stipends, transit/parking passes, membership passes, expense reimbursements, and other nominal volunteer support do not impact service eligibility

## Eligible Service does not include:

- Donating funds
- Political lobbying (Non-partisan voter registration is an eligible activity)
- Religious instruction (teaching, leading or participating in religious education)
- Conducting worship service (teaching, leading or participating in religious ceremonies/rituals)
- Proselytizing (activities intended to convert individuals to one or another belief system)
- Volunteer service performed as part of court-ordered community service
- Serving only family members

## Hours Requirements:

Age Group	Bronze	Silver	Gold
Kids (5-10 yrs):	26-49 hours	50-74 hours	75+ hours
Teens (11-15 yrs):	50-74 hours	75-99 hours	100+ hours
Young Adults (16-25 yrs):	100-174 hours	175-249 hours	250+ hours
Adults (26+ yrs):	100-249 hours	175-499 hours	500+ hours

## How to submit Service Hours to GSNCA for award:

This form is an hour log to help Girl Scouts track volunteer time throughout the year. Award recipients are responsible for ensuring complete information is submitted on the proper form by the deadline. Check the GSNCA website in January of the new year for the submission form or contact [customercare@girlscoutsnca.org](mailto:customercare@girlscoutsnca.org).

All hours completed for the award must be submitted to GSNCA by January 31<sup>st</sup> of the new year to be reviewed and submitted for the previous year's award. No late submissions will be accepted.

**GSNCA will certify PVSA hours for all active members. Reported hours are subject to verification.**